

Role Title**Analyst, Corporate Finance (Corporate Accounting)****Role Summary**

Whitehorse Liquidity Partners (“Whitehorse”), based in Toronto, is a fast-growing private equity firm focused on accelerating liquidity on private equity portfolios through structured solutions. Whitehorse seeks to provide customized and flexible liquidity solutions for private equity investors through the use of structured solutions with existing investors or outright purchases of portfolios which are subsequently structured into different securities. Whitehorse currently has over **US\$18.7B** of assets under management across our funds. Whitehorse is seeking diverse, energetic, and dynamic individuals who thrive in a fast-paced, high-performance, entrepreneurial environment.

The Analyst will be an integral member of the Corporate Finance team and will focus on corporate accounting and reporting, accounts payable and expense reports.

Role-Specific Accountabilities

- Responsibility of day-to-day operations for the management company and other corporate entities including full cycle fund accounting.
- Produce monthly reporting packages including financial statements, intercompany billing and cash forecasts.
- Assist with federal, provincial, and foreign tax preparation.
- Participate in the management company audit process.
- Review and process employee expense reports using Workday System.
- Responsible for managing the accounts payable function for the management company and funds.
- Monitor compliance with various policies and procedures.
- Assist with department strategic projects and initiatives.
- Help identify and implement solutions which improve efficiency and effectiveness through the elimination, simplification, and automation of processes.

Education, Experience & Capabilities

- Undergraduate degree in accounting, finance or equivalent; professional accounting or finance designation (CPA, CFA) considered an asset but not required.
- 1-3 years of relevant experience working in a finance department; preferably in the Private Equity or Investment Management industry.
- Strong interpersonal, relationship building and verbal and written communications skills to work effectively with multiple stakeholders across all levels of the organization.
- A problem-solver with strong business acumen and technical expertise guided by an entrepreneurial mindset and the ability to embrace a changing environment.
- Meticulous attention to detail and with a mindset for automation and efficiency
- Ability to interface and maintain effective relationships with teams and employees across all levels.
- Ability to multitask, meet pressing deadlines and make sound decisions based on priorities and risks.
- Highly ethical, impartial, diplomatic, respectful, flexible, organized, adaptable, patient, and accountable.
- High level of proficiency in Microsoft Excel.
- Basic experience with SQL is considered an asset.
- Experience using Workday is considered an asset.

Our Commitment to Inclusion and Diversity

At Whitehorse Liquidity Partners, we are committed to being a truly diverse firm and fostering an inclusive and supportive culture. Employing a talented, diverse, and inclusive workforce is more than just an obligation; it is a critical component of our growth aspirations and a competitive advantage of our Firm.

In addition, we are committed to fostering an inclusive and accessible recruitment experience where all candidates are valued, respected, and supported.

If you require an accommodation for any part of the recruitment process (including alternate formats of materials, accessible meeting rooms, etc.), please let us know, and we will be pleased to work with you to meet your needs.

We thank you for applying, however, only those selected to continue will be contacted.