

**Role Title**

Analyst, Treasury

**Role Summary**

Whitehorse Liquidity Partners (“Whitehorse”), based in Toronto, is a fast-growing private equity firm focused on accelerating liquidity on private equity portfolios through structured solutions. Whitehorse seeks to provide customized and flexible liquidity solutions for private equity investors through the use of structured solutions with existing investors or outright purchases of portfolios which are subsequently structured into different securities. Whitehorse currently has over US\$12B under management across four funds. Whitehorse is seeking diverse, energetic, and dynamic individuals who thrive in a fast-paced, high-performance, entrepreneurial environment.

Whitehorse Liquidity Partners is seeking a highly motivated and professional individual to join the Treasury team. The Analyst, will interact with members of the deal team, legal/compliance department, operations department and other groups within the firm. This is an exciting role for a highly competent and dynamic individual to take on a significant role in a fast-paced operations team.

The Analyst is a highly organized, detail-oriented professional with prior experience working in Treasury or Accounts Payable functions. The Analyst is energetic, dynamic and team-oriented and thrives in a fast-paced, entrepreneurial environment.

**Role-Specific Accountabilities**

- Cash management including daily cash positioning and bank reconciliation
- Work closely with the Corporate Finance team to assist with processing payment with respect to the accounts payable function for the Funds and Corporate entities
- Work closely with the Tax team to ensure all required CRA, IRS, and US State Tax payments are made accurately and timely
- Perform call backs with new Vendors to verify payment instructions
- Payment preparation including setting up new templates and processing payments such as wires, internal transfers and EFTs in the treasury management system, Kyriba, as well as through online banking as required
- Assist in coordinating foreign exchange settlements with banks
- Bank account management including managing relationships with various banking partners, requests for new account opening or closing, completing required documentation, and integration into the treasury management system, Kyriba
- Liaise with internal and external parties to manage incoming/outgoing cash flows
- Assist with implementation of technology initiatives
- Collaborate with teams across the firm on new initiatives and process improvements
- Help identify and implement solutions which improve efficiency and effectiveness through the elimination, simplification, and automation of processes

**Education, Experience & Capabilities**

- 2+ years of experience working in a finance department with experience in corporate treasury
- Undergraduate degree in Accounting, Finance or equivalent
- Strong interpersonal, relationship building and verbal and written communications skills to work effectively with multiple stakeholders across all levels of the organization
- A problem-solver with strong business acumen and technical expertise guided by an entrepreneurial mindset and the ability to embrace a changing environment
- Experience in an investment management related organization is considered an asset

- Experience using Workday or Kyriba is considered an asset
- Meticulous attention to detail and with a mindset for automation and efficiency
- Strong time management and organizational skills, ability to prioritize a high volume of tasks
- Ability to multitask, meet pressing deadlines and make sound decisions based on priorities and risks
- Proficient in Microsoft Office Suite - Microsoft Word, PowerPoint, and Excel
- Team player who enjoys a high-performance culture

**Our Commitment to Inclusion and Diversity**

At Whitehorse Liquidity Partners, we are committed to being a truly diverse firm and fostering an inclusive and supportive culture. Employing a talented, diverse, and inclusive workforce is more than just an obligation; it is a critical component of our growth aspirations and a competitive advantage of our Firm.

In addition, we are committed to fostering an inclusive and accessible recruitment experience where all candidates are valued, respected, and supported.

If you require an accommodation for any part of the recruitment process (including alternate formats of materials, accessible meeting rooms, etc.), please let us know, and we will be pleased to work with you to meet your needs.

**To apply:**

Send a copy of your resume to [careers@whitehorseliquidity.com](mailto:careers@whitehorseliquidity.com) and reference the role title **Analyst, Treasury** in the subject line.

*We thank you for applying, however, only those selected to continue will be contacted.*