WHITEHORSE
LIQUIDITY PARTNERS

Role Title
Manager, Investment Accounting

Role Summary

Whitehorse Liquidity Partners ("Whitehorse"), based in Toronto, is a fast-growing private equity firm focused on accelerating liquidity on private equity portfolios through structured solutions. Whitehorse seeks to provide customized and flexible liquidity solutions for private equity investors through the use of structured solutions with existing investors or outright purchases of portfolios which are subsequently structured into different securities. Whitehorse currently has US$7.6B under management. Whitehorse is seeking diverse, energetic, and dynamic individuals who thrive in a fast-paced, high-performance, entrepreneurial environment.

The Manager oversees and guides the day-to-day operations of the Investment Accounting team and supporting the firm in achieving its business goals.

Reporting to the Vice President, Investment Finance, the Manager is a team-oriented accounting and finance professional with several years of team management and fund administration experience focused on the private equity and/or alternative asset classes operations.

Role-Specific Accountabilities

- Manage the Investment Accounting team all aspects of the Net Asset Value (NAV) process
- Develop, implement and monitor compliance with internal and external operating standards, procedures and industry best practices
- Review procedures and recommend solutions in order to create efficiency in the NAV process
- Review calculation of management fee, carried interest and investor allocations for each NAV cycle
- Review capital activity notices including capital calls, distributions, rebalances and transfers
- Respond to investor queries in a timely and efficient manner
- Act as a resource for team members to ensure timely resolution of discrepancies and demonstrate sound judgement in escalating issues to senior members of the team
- Manage the launch of new funds and SPVs
- Collaborate and develop strong relationships with other groups within the firm
- Liaise with the Technology team to ensure data integrity and resolve any data issues
- Provide leadership, training and coaching to junior team members
- Maintain good morale, fosters teamwork and monitor performance through formal review process
- Participate in the recruiting process to support the anticipated growth of the firm
- Assist with ad hoc projects as needed

Education, Experience & Capabilities

- University degree in accounting, finance, economics; and professional accounting or finance designation (CPA, CFA) considered an asset
- 7+ years of relevant experience in investment accounting or fund accounting, preferably in the Private Equity industry
- 2+ years of experience of managing a small to mid size team
- A problem-solver with strong business acumen and technical expertise guided by an entrepreneurial mindset and the ability to embrace a changing environment
- Strong attention to detail with a mindset for automation and efficiency
- Ability and willingness to take ownership and responsibility of projects
- Excellent verbal and written communication skills
- Proven ability to work in a challenging, professional and deadline driven work environment
- High degree of professionalism and integrity
- Proficiency in Microsoft Office and Fund Accounting software

Our Commitment to Inclusion and Diversity

At Whitehorse Liquidity Partners, in addition to being dedicated to building a workforce that reflects diverse talent, we are committed to fostering an inclusive and accessible experience where all employees feel valued, respected and supported. We are an equal opportunity employer that values a culture that reflects and celebrates diversity of thought, background and experience.

If you require an accommodation for any part of the recruitment process (including alternate formats of materials, accessible meeting rooms, etc.), please let us know, so that we will work with you to meet your needs.

We thank you for applying, however, only those selected to continue will be contacted.