

**Role Title**
**Associate, Investment Finance (Reporting)**
**Role Summary**

Whitehorse Liquidity Partners (“Whitehorse”), based in Toronto, is a fast-growing private equity firm focused on accelerating liquidity on private equity portfolios through structured solutions. Whitehorse seeks to provide customized and flexible liquidity solutions for private equity investors through the use of structured solutions with existing investors or outright purchases of portfolios which are subsequently structured into different securities. Whitehorse currently has US\$7.6B under management. Whitehorse is seeking diverse, energetic, and dynamic individuals who thrive in a fast-paced, high-performance, entrepreneurial environment.

The Associate plays an essential role in the day-to-day operations of Investment Finance and supporting the firm in achieving its business goals.

Reporting to the Manager, Investment Finance, the Associate is a detail-oriented accounting professional with several years of accounting and reporting experience focused on the private equity and/or alternative asset classes.

**Role-Specific Accountabilities**

- Prepare quarterly financial statements and supporting schedules for the Special Purpose Vehicles (SPVs)
- Prepare reporting on Fund and SPV valuations and performance analytics
- Liaise with internal and external parties to manage the quarterly financial reporting process for the Funds
- Assist in annual audit process of the SPVs and Funds, including preparing audited financial statements and supporting notes for the SPVs
- Respond to investor queries in a timely and efficient manner
- Assist with the implementation of new projects
- Identify and implement solutions to continuously improve efficiency and effectiveness through the automation of processes

**Education, Experience & Capabilities**

- University degree in accounting, finance, economics; and professional accounting or finance designation (CPA, CFA) an asset
- 3+ years of experience at a Big 4 accounting firm, or at a Private Equity firm with experience in financial reporting
- A problem-solver guided by an entrepreneurial mindset and the ability to embrace a changing environment
- Strong attention to detail with a mindset for automation and efficiency
- Ability and willingness to take ownership and responsibility of projects
- Excellent verbal and written communication skills
- Proven ability to work in a challenging, professional and deadline driven work environment
- High degree of professionalism and integrity
- Proficiency in Microsoft Office

**Our Commitment to Inclusion and Diversity**

At Whitehorse Liquidity Partners, in addition to being dedicated to building a workforce that reflects diverse talent, we are committed to fostering an inclusive and accessible experience where all employees feel valued, respected and supported. We are an equal opportunity employer that values a culture that reflects and celebrates diversity of thought, background and experience.

If you require an accommodation for any part of the recruitment process (including alternate formats of materials, accessible meeting rooms, etc.), please let us know, so that we will work with you to meet your needs.

We thank you for applying, however, only those selected to continue will be contacted.