

Role Title**Analyst, Capital Management****Role Summary**

Whitehorse Liquidity Partners (“Whitehorse”), based in Toronto, is a fast-growing private equity firm focused on accelerating liquidity on private equity portfolios through structured solutions. Whitehorse seeks to provide customized and flexible liquidity solutions for private equity investors through the use of structured solutions with existing investors or outright purchases of portfolios which are subsequently structured into different securities. Whitehorse currently has US\$6.3B under management. Whitehorse is seeking diverse, energetic, and dynamic individuals who thrive in a fast-paced, high-performance, entrepreneurial environment.

The Analyst plays an essential role in assisting with capital raising, investor relations and syndication efforts with Limited Partners (“LPs”) and supporting the firm in achieving its business goals. The Analyst will interface with members of the deal team, legal/compliance department, operations department and other groups within the firm. Key responsibilities include supporting the execution of investor due diligence requests, market research, and investor marketing materials. In addition, the Analyst will assist in developing relationships with potential new LPs and existing investors.

Reporting to Senior Principal, Capital Management, the ideal incumbent has prior experience in private equity, investment banking, asset management and/or investor relations. The role requires energetic, self-motivated and a team-oriented individual who thrives in a fast-paced, high-pressure and entrepreneurial environment.

Role-Specific Accountabilities

- Execute multiple projects at one time such as assisting with investor due diligence requests, conducting market research, help with investor materials to LPs, as well as other marketing materials and assisting with the investor relations process
- Assist in the preparation of fundraising offering materials and select quarterly reporting materials
- Execute ad hoc business development initiatives including strategic projects
- Execute detailed research and analysis to assist in new LP origination
- Maintain internal systems and infrastructure, including CRM, reporting databases, and data rooms
- Plan meetings/roadshows/events to attract and develop new LP relationships
- Collaborate with other Whitehorse professionals to strengthen relationships with Whitehorse LPs
- Develop familiarity with legal, product, and market issues associated with fundraising

Education, Experience & Capabilities

- 1-3 years of professional experience
- Undergraduate degree, preferably in commerce or business administration
- Post-graduate degree / MBA / CFA designation considered an asset
- High degree of maturity, professionalism and integrity
- Prior working experience in private equity, investment banking, asset management and/or investor relations
- Superior communication skills both written and oral
- Meticulous attention to detail and accuracy in work output
- Superior Microsoft Excel and PowerPoint skills
- Understanding of alternative assets

Our Commitment to Inclusion and Diversity

At Whitehorse Liquidity Partners, in addition to being dedicated to building a workforce that reflects diverse talent, we are committed to fostering an inclusive and accessible experience where all employees feel valued, respected and supported. We are an equal opportunity employer that values a culture that reflects and celebrates diversity of thought, background and experience.

If you require an accommodation for any part of the recruitment process (including alternate formats of materials, accessible meeting rooms, etc.), please let us know, so that we will work with you to meet your needs.

We thank you for applying, however, only those selected to continue will be contacted.