

Role Title
Senior Associate, Investment Accounting
Role Summary
<p>Whitehorse Liquidity Partners (“Whitehorse”), based in Toronto, is a fast-growing private equity firm focused on accelerating liquidity on private equity portfolios through structured solutions. Whitehorse seeks to provide customized and flexible liquidity solutions for private equity investors through the use of structured solutions with existing investors or outright purchases of portfolios which are subsequently structured into different securities. Whitehorse currently has US\$5.9B under management. Whitehorse is seeking diverse, energetic, and dynamic individuals who thrive in a fast-paced, high-performance, entrepreneurial environment.</p> <p>The Senior Associate plays an essential role in the day-to-day operations of the Investment Accounting team and supporting the firm in achieving its business goals.</p> <p>Reporting to the Manager, Investment Accounting, the Senior Associate is a detail-oriented accounting professional with several years of fund administration experience focused on the private equity and/or alternative asset classes.</p>
Role-Specific Accountabilities
<ul style="list-style-type: none"> • Supervise Associates and Analysts on all aspects of the Net Asset Value (NAV) process • Review cash reconciliations and daily transactions • Review calculation of management fee, carried interest and investor allocations for each NAV cycle • Review capital activity notices including capital calls and distributions • Assist in annual audit process and preparation of audited financial statements • Acts as a resource for team members to ensure timely resolution of escalated problems • Provide leadership, training and coaching to junior team members. Maintain good morale, fosters teamwork and monitor performance through formal review process • Respond to investor queries in a timely and efficient manner • Demonstrate sound judgement in escalating issues to Manager and other senior members of the team • Develop, implement and monitor adherence to internal and external operating standards, procedures and best practices • Participate in the launch of new funds and SPVs • Assist with ad hoc projects as needed

Education, Experience & Capabilities

- University degree in accounting, finance, economics; and/or professional accounting or finance designation (CPA, CFA)
- 3-5 years of experience in Fund Accounting, preferably within a Private Equity environment
- Demonstrated experience in supervising fund accounting team
- A problem-solver with strong business acumen and technical expertise guided by an entrepreneurial mindset and the ability to embrace a changing environment
- Excellent verbal and written communication skills
- Proven ability to work in a challenging, professional and deadline driven work environment
- Be proficient in the Microsoft Office and Fund Accounting software

Our Commitment to Inclusion and Diversity

At Whitehorse Liquidity Partners, in addition to being dedicated to building a workforce that reflects diverse talent, we are committed to fostering an inclusive and accessible experience where all employees feel valued, respected and supported. We are an equal opportunity employer that values a culture that reflects and celebrates diversity of thought, background and experience.

If you require an accommodation for any part of the recruitment process (including alternate formats of materials, accessible meeting rooms, etc.), please let us know, so that we will work with you to meet your needs.

We thank you for applying, however, only those selected to continue will be contacted.